

END-OF-LIFE PLANNING CHECKLIST

The Essential Documents and Information Your Family Will Need

This checklist highlights the key areas your family may need to manage. The information itself should be recorded and organised somewhere your loved ones can easily access.



Tick each item as you organise it or confirm it is already in place

Legal

- Will
- Advance Care Directive
- Enduring Power of Attorney
- Organ Donation Registration
- Body Donation Consent Form
- Superannuation Death Benefits
- Other Legal or Estate Documents

Personal Wishes

- Funeral /Memorial Preferences
- Cultural/Spiritual Traditions
- Messages/Letters for Loved Ones
- Personal Items & Keepsakes
- Photos & Video Collections
- Care of Pets

Practical Information

- All about your children (if applicable)
(medical history - schooling - likes/dislikes - activities friends/family contact details - favourite recipes)
- Financial Accounts
(bank accounts - credit cards - buy now, pay later)
- Property & Asset Records
(properties - vehicles - shares - stocks - cryptocurrency)
- Financial & Household Providers
(superannuation - insurance - electricity - water - phone)
- Government Services
(MyGov - ATO - Medicare - NDIS)
- Online Accounts & Digital Life
(bills - email - social media - cloud storage)
- Memberships & Subscriptions
(clubs - associations - streaming services)
- Key Contacts
(accountant - solicitor - financial advisor - employer)
- Important Documents Location
(legal documents - passports - titles - shares - policies)

Handbook of Your Life helps you document all of the important personal details, wishes and practical information that legal documents don't cover.

